

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**2008-2009 SCHOOL YEAR**

School Board Approved: November 20, 2007

**Administrative Assistant**

Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
\$37,867	\$41,894	\$46,357	\$50,845	\$55,333	\$59,822

**Implementation:**

1. **LONGEVITY:** Longevity will be granted for administrative service on the Administrative Assistant Salary Schedule in accordance with the following schedule:

Percentage of Base

7 to 9 years	3.00%
10 to 12 years	6.00%
13 to 15 years	9.00%
16 to 18 years	12.00%
19 to plus	15.00%

Longevity is computed by multiplying that percentage shown above by the total of the Base Salary, Step 1.

Longevity payments are added to the regular salary amount.

Longevity payments will apply towards retirement credit.

2. **Experience:** Placement on the salary schedule will be on Step 1 unless documented previous experience in a similar position. One (1) step placement will be granted for each year of qualified experience not to exceed a maximum of step three (3).
3. The above salary schedule is based on a twelve (12) month contract, 7.5 hour workday.
4. All overtime will be calculated at 1½ times the hourly rate of all hours over a 40 hour work week.

**Note:** If a millage referendum is not passed by the voters of Sarasota County on or before June 29, 2010, all salary schedules will be automatically be reduced by the sum of one-half of any across-the-board salary increases agreed to for the 2006-2007, plus the full 3% (three percent) of the 2007-2008 increase, plus the amount of any across-the-board increase for the 2008-2009 school years, as of the close of business on June 30, 2010.